

BBR Academic Bookshop – Order Form

How to order

- List the items you require and their prices and add up the total cost of your order.
- All prices are inclusive of postage and packing.
- Remember to use the tariff which applies to you – 'UK', 'Europe', 'USA' or 'Elsewhere'.
- Then fill out your name and address, and send the complete form, together with your payment, to:

BBR, PO Box 625, Sheffield S1 3GY, UK

**UK£ cheques/POs only,
payable to 'BBR'**

N.B. Non-UK cheques will not be accepted. We will process your order as swiftly as possible, but not before cheques have been banked and cleared, so please allow 28 days for delivery. We reserve the right to alter prices without notice.

- If this purchase is a gift, please leave any special instructions in the comments box below.
- If your purchase needs to be delivered to you by a certain date, please use the comments box to let us know.

Credit card customers please note

- If you wish to pay by credit card, please do so online via PayPal – for full instructions see "Ordering by PayPal" in the "Help and FAQ" section of the BBR Catalogue website at www.bbr-online.com/catalogue

How standing orders work

List the titles you want to receive in the panel opposite, send your current credit statement if you have more than £5 already in credit with BBR, or pay the deposit shown. When each new issue is mailed to you, the **catalogue price less 5%** is simply deducted from your credit. You get a statement of your credit balance with every mailing, and an automatic reminder if your credit runs low. You can add more titles to your standing order, or request a refund of your balance whenever you like, giving you complete flexibility and security.

Any other questions about ordering?

Please see our Ordering FAQ and Terms of Business at www.bbr-online.com/catalogue

Comments

Items Required (continue overleaf if necessary)

TITLE	PRICE	x QUANTITY	= COST
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Standing Orders Required (continue overleaf if necessary)

JOURNAL TITLE	FROM ISSUE
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Tick box: I enclose a Standing Order Deposit of £_____ (please make sure that this is enough to cover two issues of each journal for which you wish to start a standing order, and a minimum of £10)

Order Summary and Customer Details

TOTAL ITEMS: £ _____
+ STANDING ORDER DEPOSIT (if applicable): £ _____
= ORDER TOTAL: £ _____

I enclose a **CHEQUE / MONEY ORDER** in UK currency payable to "BBR"

SIGNED _____

NAME _____

ADDRESS _____

COUNTRY _____

E-MAIL _____

If any goods are not available, please:

- send me a refund send me a credit note to use with my next order